

CALL TO CAUCUS TO REORGANIZE THE NEABSCO DISTRICT DEMOCRATIC COMMITTEE

An assembled caucus will be held on Saturday, January 13th, 2024 beginning at 10:00 AM at the A.J. Ferlazzo Building at 15941 Donald Curtis Drive, Woodbridge, VA 22191 (and by Zoom) for the purpose of reorganizing the Neabsco District Democratic Committee (NDDC) and electing officers of the NDDC, pursuant to the By-Laws of the Prince William County Democratic Committee (PWDC). The caucus is being conducted under the auspices of the PWDC.

I. Membership Filing

Each person seeking to become a member of the NDDC shall complete and return the Membership Filing Form to NeabscoReorg@gmail.com by January 10th at NOON. Membership Filing Forms can also be mailed to PWDC, PO Box 1765, Manassas, VA 20108 but must be **received** by January 10th at NOON. Only those persons who have timely and properly filed the Membership Filing Form will be eligible to participate in the caucus. No other filing forms that have been submitted earlier will be recognized at the caucus. The link to the Zoom option will only be sent to those persons who timely and properly file their Membership Filing Form.

There shall be no filing fee for any persons seeking membership in the NDDC.

II. Notice

The PWDC shall provide notice of this caucus by placement of a general notice of the filing deadlines, the caucus date, time and location, along with the Call to Caucus, at the PWDC website and social media platforms; by email notification to Democrats who reside in the Neabsco Magisterial District; and through other reasonable means that will disseminate information about the caucus to registered voters in the Neabsco Magisterial District.

III. Membership Allocation

Under the PWDC By-Laws, the NDDC can have up to 35 seated members on the County Committee, minus the number of precincts in the magisterial district with no seated members. An additional 15 alternate members may be selected, who may be promoted to seated membership at any PWDC meeting where a currently seated member is not present. If more than 35 persons timely and properly file to become members of the NDDC, those persons present at the caucus (or by Zoom) will vote to select the 35 seated members, under the direction of the PWDC.

IV. Officer Elections

Under the direction of the PWCDC, the newly formed NDDC will elect the following officers for their committee: Chair, Vice Chair, Recording Secretary and Treasurer. Any person interested in running for any of these offices shall submit an Officer Filing Form to NeabscoReorg@gmail.com by January 10th at NOON. If more than one person files for any of these positions, the candidates will be listed alphabetically on the ballot. Nominations for any of these positions can also be made from the floor at the caucus. Candidates will be permitted three minutes to speak and respond to questions from the caucus participants. The persons receiving the highest number of votes for each position will be declared the winners. Any vacancies may be filled by the new NDDC at a subsequent meeting.

V. Participation

Every Democrat who is a registered voter in the Neabsco Magisterial District is urged to attend and participate in the caucus. If an individual does not appear on the Registered Voter List, they will not be allowed to participate. All participants will be required to sign a Caucus Declaration Form stating that they:

- Are a Democrat
- Are a registered voter within the Neabsco Magisterial District
- Believe in the principles of the Democratic Party; and
- Do not intend to support any candidates opposed to a Democratic nominee in the next ensuing election

VI. Conduct of the Caucus

The doors and virtual access to the caucus will open at 10:00 AM and close at 10:30 AM. Upon the closing of the doors and virtual access, only those persons who have registered or are in line to register at 10:30 AM will be permitted to participate. Only those persons who are in the Zoom Waiting Room or who have already been admitted by 10:30 AM may participate via Zoom.

VII. Affirmative Action

It shall be the duty and goal of the PWCDC to seek out and encourage the broadest possible participation within the NDDC and its membership, of all duly qualified citizens without regard to race, sex, age, religion, national origin, sexual orientation, gender identity, ethnic identity, disability, or economic status.

Membership Filing Form for the Neabsco District Democratic Committee

Please fill out this Membership Filing Form in full and submit it to NeabscoReorg@gmail.com by January 10th at NOON to be considered for membership in the new Neabsco District Democratic Committee. The form can also be mailed to: PWCDC, P.O. Box 1765, Manassas VA 20108, and *must be received* by January 10th at NOON.

Name: _____

Email: _____

Address: _____

Phone: _____

Are you registered to vote at this address? Please circle: Yes No

Do you believe in the purpose and goals of the Democratic Party, including its core values and believe that electing Democrats to office is in the best interests of our nation?

Please circle: Yes No

Signature: _____

Neabsco District Democratic Committee Officer Filing Form

Name: _____

Email: _____

Address: _____

Phone: _____

Officer Position Sought (Circle One)

- Chair
- Vice Chair
- Recording Secretary
- Treasurer

Signature: _____

This form must be submitted to NeabscoReorg@gmail.com by January 10th at NOON